

Writing (IE-III): Assignment Checklist & Evaluation

- **Classification Essay**

Brainstorming or Graphic
Outline
Draft 1
Draft 2
Draft 3 (Final)

- **Persuasion Essay**

Brainstorming or Graphic
Outline
Draft 1
Draft 2
Draft 3 (Final)

- **In-class Writing**

Paraphrase, Summary, & Plagiarism (Q & A)
"Three Reasons for (Enrolling at AGU)" (persuasion essay)
"Options after Graduating from University" (classification essay)
Other:

Overall Evaluation (5 = excellent, 1 = poor)

1. I <i>attended</i> class regularly.	5	4	3	2	1
2. I came to class <i>on time</i> .	5	4	3	2	1
3. I <i>participated</i> actively in class.	5	4	3	2	1
4. I used <i>English</i> as much as possible in class.	5	4	3	2	1
5. I did all the <i>homework</i> and in-class <i>assignments</i> .	5	4	3	2	1
6. My homework was completed <i>on time</i> .	5	4	3	2	1
7. My work was done <i>neatly</i> .	5	4	3	2	1
8. I used proper <i>margins, line spacing, page numbers, etc.</i>	5	4	3	2	1
9. My essays were <i>well organized</i> (thesis, topic sentences, etc.).	5	4	3	2	1
10. I supported my topics with <i>details</i> and <i>examples</i> .	5	4	3	2	1
11. I used <i>indirect quotations, paraphrase, and summary</i> correctly.	5	4	3	2	1
12. I used <i>direct quotations</i> correctly (quotation marks, in-text citation).	5	4	3	2	1
13. I avoided <i>plagiarism</i> (see 11 and 12 above).	5	4	3	2	1
14. I used transition words (<i>in addition, however, therefore, etc.</i>).	5	4	3	2	1
15. I used a variety of <i>sentence types</i> (compound, complex, etc.).	5	4	3	2	1
16. My <i>Works Cited</i> list was done correctly.	5	4	3	2	1
17. I used correct <i>MLA style</i> .	5	4	3	2	1
18. My <i>grammar, spelling, punctuation, writing style, etc.</i> were good.	5	4	3	2	1

No. _____ Name _____ Date _____